



2015 Annual Conference Group Meal Agreement Form

This year the 2015 Annual Conference will be held at Bethune Cookman University located at Daytona Beach, FL, June 9th-13th. Bethune Cookman University requires advance notice to reserve rooms. Those **requiring a room** for their group meals, and those groups **planning meals outside** of Bethune Cookman University, are required to submit this form so we can publish the day and time of each meal function on the Annual Conference webpage. Phone calls and questions regarding your group meal can then be directed to the correct contact person. In order to be listed on the Conference Web-site, we must receive a completed form by March 16 and have the FLUMC set-up on-line registration. Attendees will be required to pay in full at the time of registration. Final dates and time of your meal may need to be adjusted to prevent schedule conflicts.

We request that all Seminaries host their alumni meal on Wednesday, June 10, during the lunch break. This will help your attendees avoid scheduling conflicts with other FLUMC groups.

Contact Information

Group Name:

Contact Person:

Contact Email:

Church:

Contact Ph#:

Registration deadline: June 1, 2015

Payment deadline: June 1, 2015

Cost of meals:

Please be sure to include the cost of the room & set-up fees.

Group Meal Information	Group Meal <i>Preferred</i> Date and Time
Location of Meal:	Address:
Date requested for meal	Breakfast Lunch Dinner (Check one)
Approximately how many participants?	
Any special items, equipment needed? <i>(Microphones, etc., at additional cost)</i>	

To plan your meal at Bethune Cookman University, please contact:

Roxanne Ashby

386-481-2798

bcucatering@cookman.edu

For Bethune Cookman University menu go to bcudining.sodexomyway.com

For menu and pricing information go to bcucatering.catertrax.com

You can email this form to slingle@flumc.org or fax to 863-688-7233 Attn: Sherri Lingle or send to Sherri Lingle, 450 Martin Luther King, Jr. Ave., Lakeland, FL 33815

I acknowledge that the group named above is responsible for all expenses incurred. I am aware that the room rental and set-up fees at Bethune Cookman University are in addition to the cost of the meal.

Signed _____ Date: _____

To be completed by Conference Staff:

Agreement received: _____

Information sent to Registration set – up _____