

**NEW CHURCH DEVELOPMENT
And Year-end Statistical Reports**

	Type of Church / Congregation / Community of Faith	Instructions for Year-end Statistical Report
1.	Chartered UMC – A chartered church must have a minimum of 225 adult members and the potential of becoming financially self-sufficient within 3 to 5 years after launch.	<ul style="list-style-type: none"> ◦ Chartered churches pay apportionments. ◦ All chartered churches must complete a year-end statistical report. ◦ No special instructions for chartered churches that have no associated mission church or congregation, daughter church or satellite campus. ◦ For chartered churches that sponsor a mission, daughter, multi-site / satellite campus, ministry within a church (under the auspices of NCD) see # 3, 4, 5, and 6 below.
2.	Unchartered Church with GCFA number – This is a community of faith that has received its own GCFA number.	<ul style="list-style-type: none"> ◦ Unchartered churches do not pay apportionments. ◦ Unchartered churches should complete a year-end statistical report. Membership figures will be reported as “district at large” members.
3.	Mission – Missions are part-time communities of faith that are not expected to reach chartered status. Missions can be stand-alone or can be supported by a larger church. They may be launched in sparsely populated areas needing a faith community and/or in an area whose population does not have the economic means of supporting a self-sufficient congregation within 3-5 years. Missions can also be former chartered churches that have been down-sized to a mission.	<ul style="list-style-type: none"> ◦ Missions do not pay apportionments. ◦ Stand-alone missions that are not supported by a larger church should complete a year-end statistical report. These membership figures will be reported as “district at large” members. ◦ Membership figures for missions supported by a larger church are reported under the sponsoring church. ◦ Expenses for missions supported by a larger church are reported under Line #48 of the sponsoring church so the sponsoring church is not penalized (apportionments) while supporting the mission church.
4.	Mother / Daughter - The mother/daughter model is envisioned for use where an established church wishes to start a new congregation using its staff and members. The daughter congregation will be started with the intent of chartering when it becomes financially and programmatically independent.	<ul style="list-style-type: none"> ◦ The daughter church does not pay apportionments. ◦ Membership figures for the daughter church are reported under the mother church. ◦ Expenses for the Daughter Church are reported on Line #48 of the mother church while the mother church is receiving New Church Development funds. This is done so that the mother church is not penalized (apportionments) while supporting the Daughter Church.
5.	Multi-Site / Satellite Campus Church - The multi-site (satellite) model is envisioned for use where an established church wishes to sponsor a satellite congregation using its staff and members. The multi-site may or may not result in the chartering of a separate church.	<ul style="list-style-type: none"> ◦ The Satellite Campus does not pay apportionments. ◦ Membership figures of the Satellite Campus are reported under the host church. ◦ Expenses for the Satellite Campus are reported under Line #48 of the host church while the host church is receiving New Church Development funds. This is done so that the host church is not penalized (apportionments) while supporting the Satellite Campus.
6.	Ministry within a Church - Ministries within a Church are communities of faith, with an appointed pastor, within a larger chartered church.	<ul style="list-style-type: none"> ◦ A Ministry within a Church does not pay apportionments. ◦ Membership figures for the Ministry within a Church are reported under the host church. ◦ Expenses for the Ministry within a Church are reported under Line #48 of the host church so the host church is not penalized (apportionments) while supporting the Ministry within a Church, or until such time as determined by the Conference Committee on New Church Development.
7.	District Office	<ul style="list-style-type: none"> ◦ Districts should complete a year-end report for all churches or missions that closed within the previous calendar year.