



CAMPUS HOUSING RESERVATION DEADLINE: MONDAY, MAY 24, 2010

March 2010

Dear 2010 Florida Annual Conference Participant:

The 2010 Florida Annual Conference Event of The United Methodist Church will convene on Thursday, June 10, in Lakeland, Florida, with pre-conference activities and registration beginning on Wednesday, June 9. The Office of Church Relations at Florida Southern College will coordinate campus housing. To make your stay at Florida Southern College as comfortable as possible, please read this letter carefully and follow the procedures.

IMPORTANT: The Office of Church Relations coordinates only campus housing and campus meals. All other information or materials should be obtained from the Florida United Methodist Conference Center at (863) 688-5563 or (800) 282-8011. Information about the conference event, including campus housing, can also be found on the conference Web site at <http://www.flumc.org>, under the link 2010 ANNUAL CONFERENCE EVENT or by e-mailing ACQuestions@flumc.org.

Enclosed with this letter is your reservation card for campus housing and meals. This card must be returned with full payment in order for a room assignment and meal ticket reservation to be made. Rooms will be assigned in the order that the reservation cards are received in this office. Reservations will not be accepted over the telephone. Meal tickets and keys will be issued at the time of registration. Hours of registration: 3:00 to 7:00 p.m. on Wednesday, June 9; and 8:00 a.m. to 5:00 p.m. on Thursday, June 10. Residence halls will close at 3:00 p.m. on Saturday, June 19.

LODGING - The room fee for housing is \$90.00 per person. There are a very limited number of rooms available to accommodate physical disabilities, especially wheelchair accessibility. These rooms will be assigned on a first-come, first-serve basis. Please note the "physical disability" section on your reservation card and describe on the back any limiting conditions you may have. It is important to remember that there are steps leading to most of the available rooms.

Complimentary housing is available for retired ministers of the Florida Conference receiving pension and for pastors applying for probationary membership. Please clearly mark the reservation card to ensure that you receive this benefit if it applies to you. (Meal tickets are not complimentary and may be purchased if desired.) If you find after making the reservation you are unable to attend, please call the Office of Church Relations (863-680-4297) to cancel. Otherwise, the Florida Conference Office will be billed for your room.

If your spouse is attending, please include his/her name with yours on the top line of the reservation card. Unfortunately, all married housing rooms do require some steps, even first-floor rooms; please be aware of this when making your reservations.

Rooms in the other residence halls are double occupancy. If you do not list a roommate, one will be assigned to you. To request a specific roommate, **both parties must indicate each other** on the reservation card. Limited requests for private rooms will be accepted with payment for two people.

Youth and youth chaperone housing and meal reservations must be made using the separate Youth Registration Form (see yellow insert in this mailing).

Reservations for children are not possible. Residence halls are not equipped for their safety. All rooms are non-smoking areas. Pets are not permitted on campus.

YOU WILL NEED TO SUPPLY YOUR OWN TOWELS, PILLOWS, SHEETS, AND BLANKETS. MATTRESSES MEASURE TWIN-EXTRA LONG. REGULAR TWIN SHEETS WILL NOT FIT.

MEAL PLAN - Meals will be served in the FSC cafeteria beginning with dinner on Wednesday, June 9, and ending with breakfast on Saturday, June 12. A meal ticket may be purchased for \$47.50 per person, which includes breakfast and dinner – no lunch. (Lunch options will be available on-site at the Lakeland Center.) Campus meal tickets are nontransferable, one meal per meal period. Sorry, no exceptions. Payment must be returned with the reservation card. Individual meals may be purchased at the door: \$5.95 (plus tax) for breakfast and \$8.80 (plus tax) for dinner. All meals are served in the cafeteria.

A confirmation letter will be sent promptly to you upon receiving your reservation card and full payment. RESERVATION DEADLINE: Monday, May 24, 2010.

Florida Southern College is glad to serve the Florida Annual Conference by coordinating and making these services available to you. If you have any questions, please call the Office of Church Relations at (863) 680-4297 or send me an email (mccrawford@flsouthern.edu).

Sincerely,

Mike Crawford
Director of Church Relations

Registration Times:	Wed., June 9	3:00pm – 7:00pm
	Thurs., June 10	8:00am – 5:00pm
Office Hours:	Wed., June 9	1:00pm – 5:00pm
	Thurs., June 10	8:00am – 5:00pm
	Fri., June 11	9:00am – 3:00pm
Campus Cafeteria Hours		
Breakfast 6:30 – 8:30am		
Dinner 4:30 – 6:30pm		
Residence Halls close Saturday at 3:00 pm		
Reminder: Bring your own linens -- towels, sheets, pillows, and blankets.		
Mattresses measure TWIN, EXTRA LONG.		
Lodging: \$90.00 pp/adults (3 nights)		
Meal ticket: \$47.50 pp (3 breakfasts and 3 dinners)		
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Registration form can be found on page 1 of this mailing.		